

Application for Volunteer Services

Please complete and return to accounting@foxfire.org

Personal Information

Date of Application: _____

Name: _____
Last First Middle

Address: _____
Street Apt. City, State Zip

Alternate Address: _____
Street City, State Zip

Contact Information: () () _____
Home Phone Mobile Phone Email

Available Start Date: _____

Days and times available:

EDUCATION:

	Name & Location	Graduate? Degree?	Major/Subjects of Study
High School	_____		
College or University	_____		
Specialized Training,	_____		
Trade School, etc.			
Other Education	_____		

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above-mentioned position.

STATEMENT OF PRACTICE

In order to safeguard the well-being of the youth served, The Foxfire Fund, Inc. will investigate the accuracy of the data provided in the application process for all applicants before appointment to the volunteer or employee staff can be made. This investigation may include, but is not limited to, reference checks with past employers, educational institutions, volunteer organizations, and civic groups. If a volunteer job offer is made to you, the offer will be conditional upon your satisfactory completion of a background check before you begin. You must go to your local sheriff's office to complete this background check, attaching the report to your volunteer application. If a paid job offer is made to you, the job offer will be conditional upon your satisfactory completion of a medical examination and background check before you begin. You must go to your local sheriff's office to complete this background check, attaching the report to your job application.

Have you ever been convicted of, or pled nolo contere ("no contest") to a charge of a crime?

Yes _____ No _____

Are you currently using illegal drugs?

Yes _____ No _____

Have you ever been charged with child neglect or abuse?

Yes _____ No _____

Has your driver's license ever been suspended or revoked?

Yes _____ No _____

Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people?

Yes _____ No _____

If yes to any question above, please describe in full below.

Do you have a valid driver's license? Yes _____ No _____

Have you ever been bonded? Yes _____ No _____

If yes, which employer? _____

Type of volunteer work preferred: (Check any that apply.)

Clerical, bulk mails (folding, stuffing envelopes), etc.

Archival work (scanning negatives/completing reports/filing/copying/transcribing/research

Special events (Mailings, Festival work, contacting businesses for donations, pick up donated items, etc.)

Tour guide at the Museum & Heritage Center (must be trained and able to traverse hilly terrain)

Transportation for students on interviews

Grant writing (Please list experience)

_____ Running gift shop (making retail sales, assisting customers, stocking shelves)

_____ Other (describe) _____

Areas of expertise:

Hobbies, interests, special skills:

Person to notify in case of emergency: _____

Relationship: _____ Phone: _____

Signature: _____ **Date:** _____